



NEWSLETTER

Drug and Alcohol Testing Branch

Keeping Our Customers Connected

Fy19 Q2

Employee Fired for Accidentally Using Marijuana

Merit Systems Protection Board upholds removal

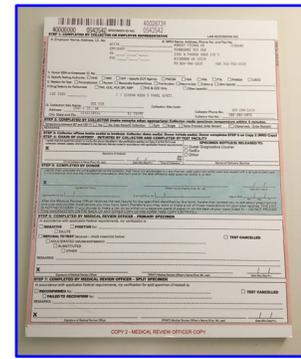
Take a look at an [article](#) by Government Executive on the decision.

Best Practice When Notifying Donors to Take a Test

What to Tell your Donors to get a Faster Result Posted?

It can be frustrating to see a *Waiting on Paperwork* status in [eDrug](#) after an employee or applicant has taken their drug test.

A Best Practice is to instruct the applicant to keep a copy of the paperwork (Custody and Control Form) that the site provides them upon completion of the drug test and then provide you or the Medical Review Officer (MRO) with a copy. The fax number for the MRO can be found in the top right hand corner of the form.



Illegible Custody and Control Forms (CCFs)

What happens when the CCF copy is poor?

When illegible copies of the CCF are received by the MRO, Abbott (the vendor providing MRO services) reaches out to the collection site for a better copy. You already have your hands on a good copy? Provide it to the MRO to get the results to post expeditiously.

The Interior Business Center is a federal shared services provider that operates under a fee-for-service, full cost recovery business model, offering Acquisition, Financial Management and Human Resources systems and services to federal organizations.