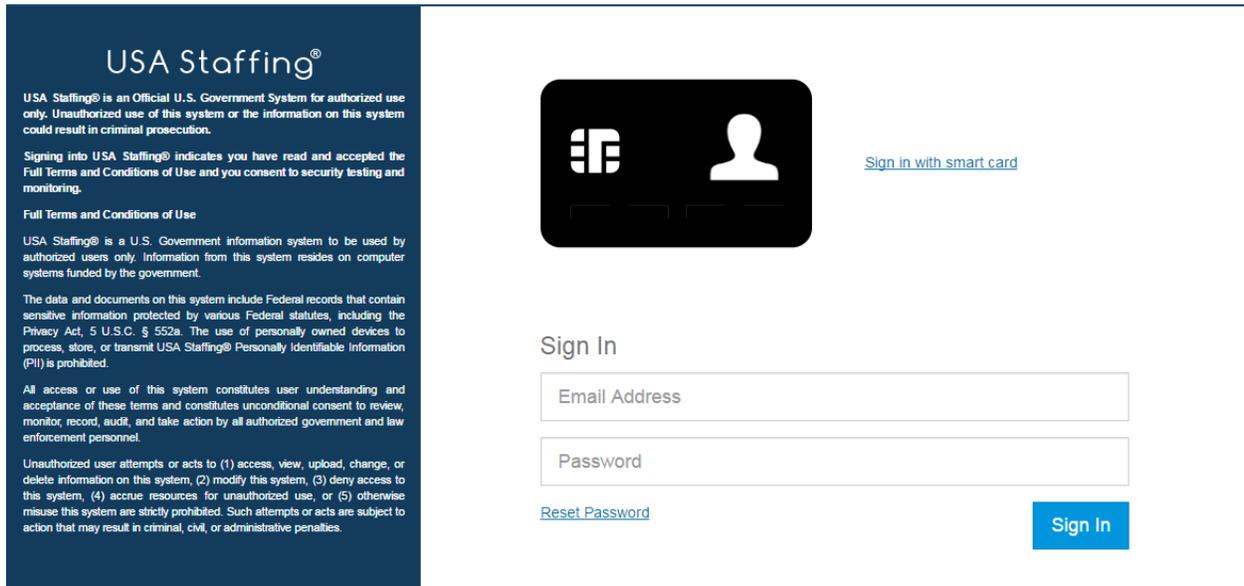


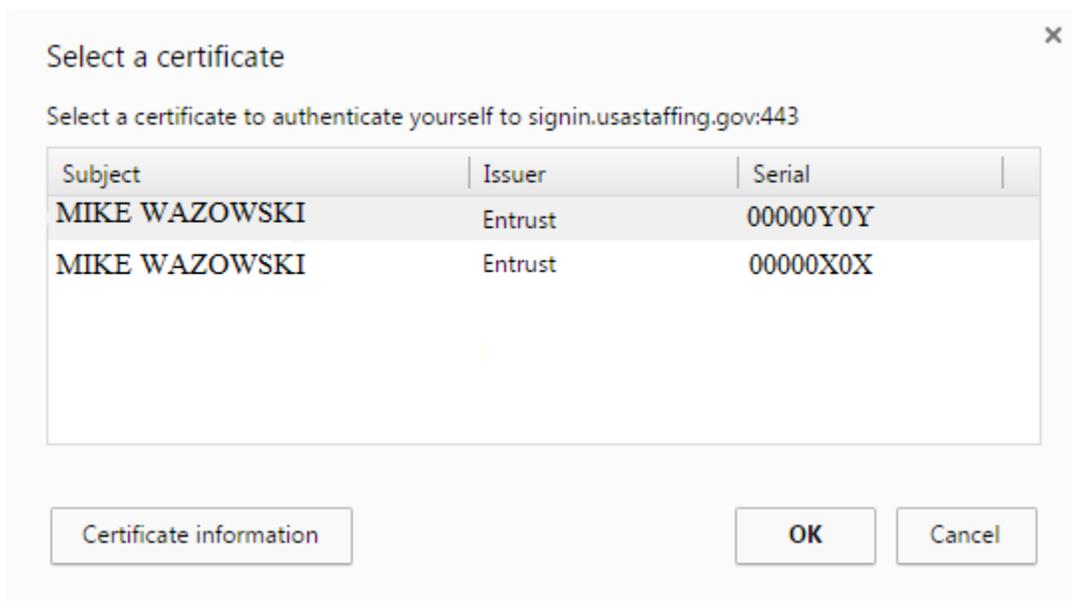
# Instructions for Registering Personal Identify Verification (PIV) Smartcard

1. Access the USAS URL: <https://usastaffing.gov>
2. Insert PIV Smartcard into card reader in your laptop or PC
3. Click on the Sign in with smart card



The screenshot shows the USA Staffing login interface. On the left, there is a dark blue sidebar with the USA Staffing logo and several paragraphs of text regarding system security and terms of use. The main content area is white and features a large black icon of a smart card with a person silhouette. To the right of the icon is a blue link that says "Sign in with smart card". Below the icon, there is a "Sign In" section with two input fields: "Email Address" and "Password". A blue "Sign In" button is positioned to the right of the password field. Below the password field is a blue link for "Reset Password".

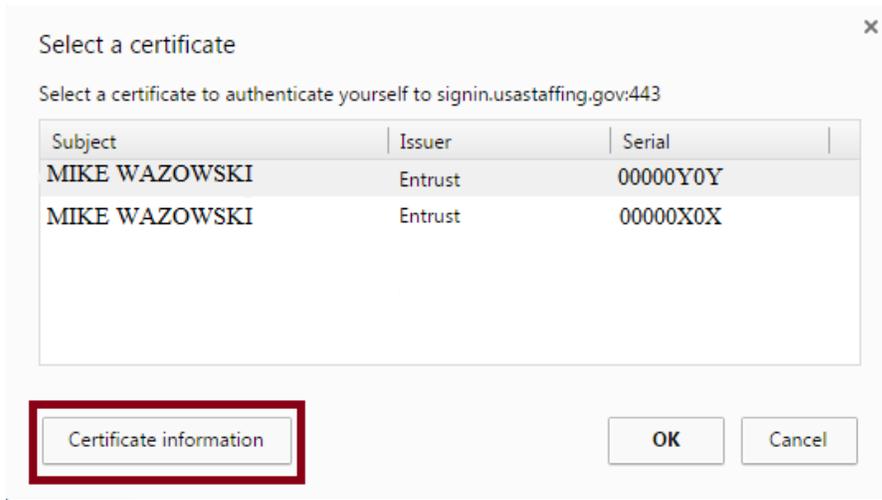
4. Ensure you are choosing the correct certificate and select OK.



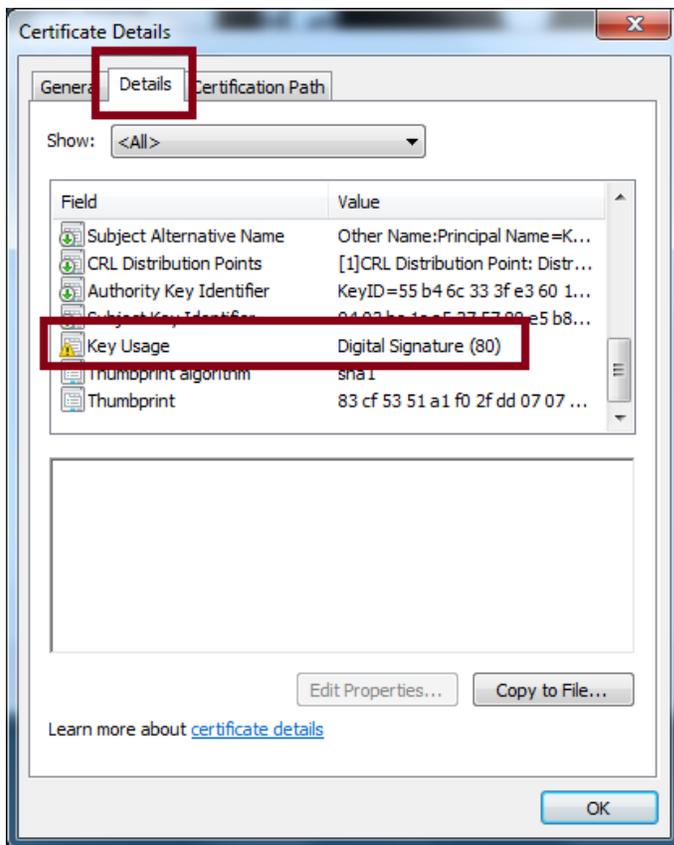
The screenshot shows a "Select a certificate" dialog box. The title bar says "Select a certificate" with a close button (X) in the top right corner. The main text reads "Select a certificate to authenticate yourself to signin.usastaffing.gov:443". Below this is a table with three columns: "Subject", "Issuer", and "Serial". There are two rows of data, both with "MIKE WAZOWSKI" as the subject and "Entrust" as the issuer. The serial numbers are "00000Y0Y" and "00000X0X". At the bottom of the dialog, there are three buttons: "Certificate information", "OK", and "Cancel".

Subject	Issuer	Serial
MIKE WAZOWSKI	Entrust	00000Y0Y
MIKE WAZOWSKI	Entrust	00000X0X

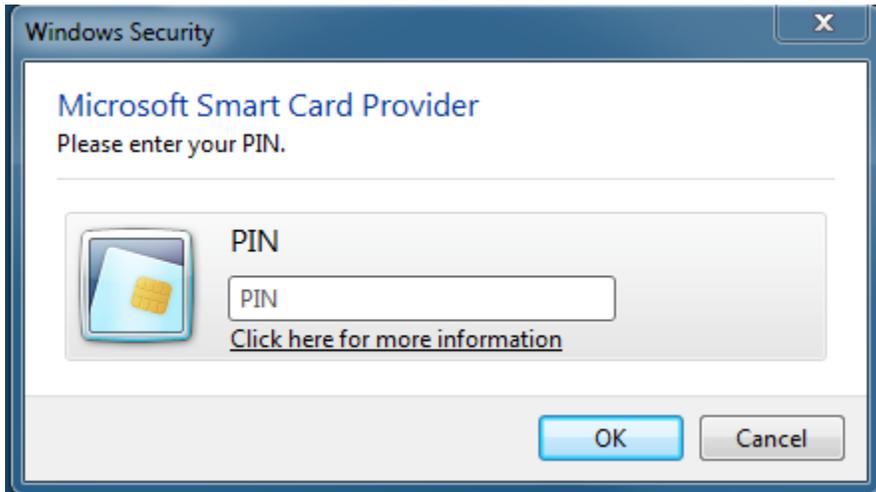
a. You can check that you have the correct certificate by clicking on the "Certificate Information" button.



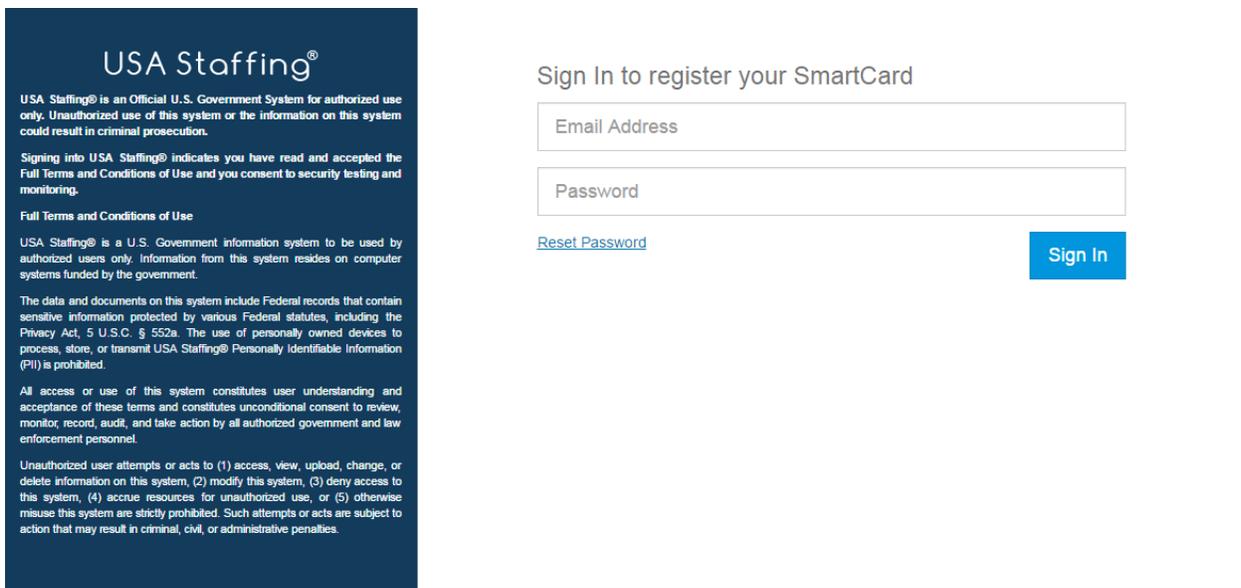
b. Click on the "Details Tab" and scroll down to view the "Key Details." If it says "Digital Signature (80)" you have the correct certificate.



5. Enter your PIN and select OK.



6. Enter your email address and password



7. PIV is now registered and you can log into USAS with your PIV Smartcard.

8. If you forget your password, select Reset Password and an email will be sent to you for resetting.