# Tax Documents Now Available for 2020

**Your 2020 W-2 is now available in Employee Express (EEX). Even if you have your W-2 mailed to you, you can view, print and download it from EEX now.**

If you elected to have an electronic W-2, we will not mail a hard copy. It is your responsibility to access EEX for your W-2. If you did not elect to have an electronic version, you will receive a hard copy after January 25, 2021.

Switch to Electronic W-2 for Next Year

EEX allows active employees to access their W-2’s electronically. If you would like to make the election for the electronic 2021 Forms, here’s how to change your election from a mailed hard copy to an electronic version for future years:

* Access EEX at: [http://www.employeeexpress.gov](http://www.employeeexpress.gov/)
* Log in using your user ID and password or your PIV card
* Select the W-2 Hard Copy On/Off link under in the Payroll / Personnel section in the left column of the Home page
* Select the Off option and click the Save button
* Confirm your election
* Input your email address if you wish to receive confirmation of your election

If you elect the Hard Copy Off option, you agree and acknowledge that you will obtain future W-2’s directly from EEX and a hard copy will not be mailed to you. Employees who separate will automatically receive a hard copy by mail.

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## Employee Express Resources

* [Employee Express Access](https://www.employeeexpress.gov/)
* [Employee Express Page on IBC Customer Central](https://ibc.doi.gov/HRD/employeeExpress)
* [Assistance with Employee Express User IDs and Passwords](https://www.employeeexpress.gov/Contact)

Submit a help request by clicking the help icon, a question mark, located in the top right corner of the login page.

## W-2 Questions?

Contact the Customer Support Center at 1-720-673-9958, option 5, or [CSC\_IT\_Services\_Helpdesk@ios.doi.gov](mailto:CSC_IT_Services_Helpdesk@ios.doi.gov).