



MEMORANDUM

DATE: February 6, 2019

SUBJECT: Updated Payroll Processing

TO: FPPS User Group Representatives

FROM: Linda Rihel-Todd, Chief
Payroll Operations Division

We appreciate the support through this challenging time while we move through uncharted waters. All off-cycle interim payments have been completed. IBC has completed over 274,390 payments since January 29, 2019.

The Federal Personnel Payroll System (FPPS) will recalculate the amended time and attendance reports submitted along with all required deductions as previously stated, in pay period (PP) 2019 03.

The inquiries to the Payroll Operations Division (POD) conference line have subsided so we will resume the conference line on Friday, February 8, 2019 for Pay Group 2's EFT pay date, and keep the line open Monday and Tuesday, through February 12, 2019, the official pay date for all. We will continue to monitor the email group established which may be used by our User Group Representatives.

Please use the contact information as appropriate for TA and pay related questions. Please do not share the conference line or email group with individual employees.

User Group Representatives: 877-709-2475; passcode 986 6768 - 7:30 am through 4 pm
pod_furlough@ibc.doi.gov

Employees: Customer Support Center as usual at 888-367-1622 Option 3 or via email at
Payroll_Helpdesk@ios.doi.gov

Reminders - Off-cycle interim payments were completed for the following criteria:

- Shutdown hours/pay codes reported on the amendment TAs for PPs 2019-01 and 2019-02

PP 2019 03 processing will capture the remaining criteria

- Intermittent employees entitled to payment for the shutdown period

- Separated employees with dates entered either within the furlough pay periods or future date.

In the event unique scenarios were missed, payment will be processed from the amended TAs in PP 2019-03.

Please refer to the previous communications for more detailed information. If you have any further questions, feel free to reach out to the contacts below.

- Linda Rihel at 303-969-7739 or linda_y_rihel@ibc.doi.gov
- Lisa Puente at 303-969-7739 or lisa_puente@ibc.doi.gov
- Christine Zertuche-Rocha at 303-969-7450 or christine_l_zertuche@ibc.doi.gov