



# United States Department of the Interior

INTERIOR BUSINESS CENTER  
Denver, CO 80235

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## Memorandum

To: Social Security Administration – Federal Personnel and Payroll System User Group  
Representatives and Client Accounting Offices

From: Christine Zertuche-Rocha, Chief //signed for by Lisa J. Puente//  
Payroll Operations Division

Subject: Fiscal Year End Processing

For fiscal year end processing, pay period (PP) 2020-21, the Federal Personnel and Payroll System (FPPS) will produce a split Accounting Interface file.

The Accounting Interface file for the current year ending September 30, 2020, will contain payroll costs for the period of September 27 - 30, 2020 and will use the normal naming convention. Payroll costs that appear on the current year Accounting Interface file will include pay codes not related to a specific day such as Travel Reimbursement (TRV). The Accounting Interface file for the new year will contain costs for the period of October 1 - 10, 2020 and will contain “.NEW.FY” at the end of the file name. Both files will be available following the calculate process for PP 2020-21. There will be only one FPPS Summary Reconciliation Report available in Datamart which will contain the total charge for PP 2020-21.

Please share this information with all appropriate staff. If you have any questions, please contact Adrian Hafner at (303) 969-7375.