



# United States Department of the Interior

INTERIOR BUSINESS CENTER  
Denver, CO 80235

D-2610

August 14, 2020

## Memorandum

To: Department of the Interior, Financial and Business Management System – Federal Personnel and Payroll System User Group Representatives and Client Accounting Offices

From: Christine Zertuche-Rocha, Chief //signed for by Lisa J. Puente//  
Payroll Operations Division

Subject: Fiscal Year End Processing

For fiscal year end processing, pay period (PP) 2020-21, the Federal Personnel and Payroll System (FPPS) will not produce a split Labor Cost file. The PP 2020-21 Labor Cost file will include payroll costs for fiscal years 2020 and 2021, September 27 through October 10, 2020. The file will be available following the calculate process for PP 2020-21. For each client, there will be only one FPPS Summary Reconciliation Report available in Datamart, which will contain the total charge for PP 2020-21.

Please share this information with all appropriate staff. If you have any questions, contact Adrian Hafner at (303) 969-7375.