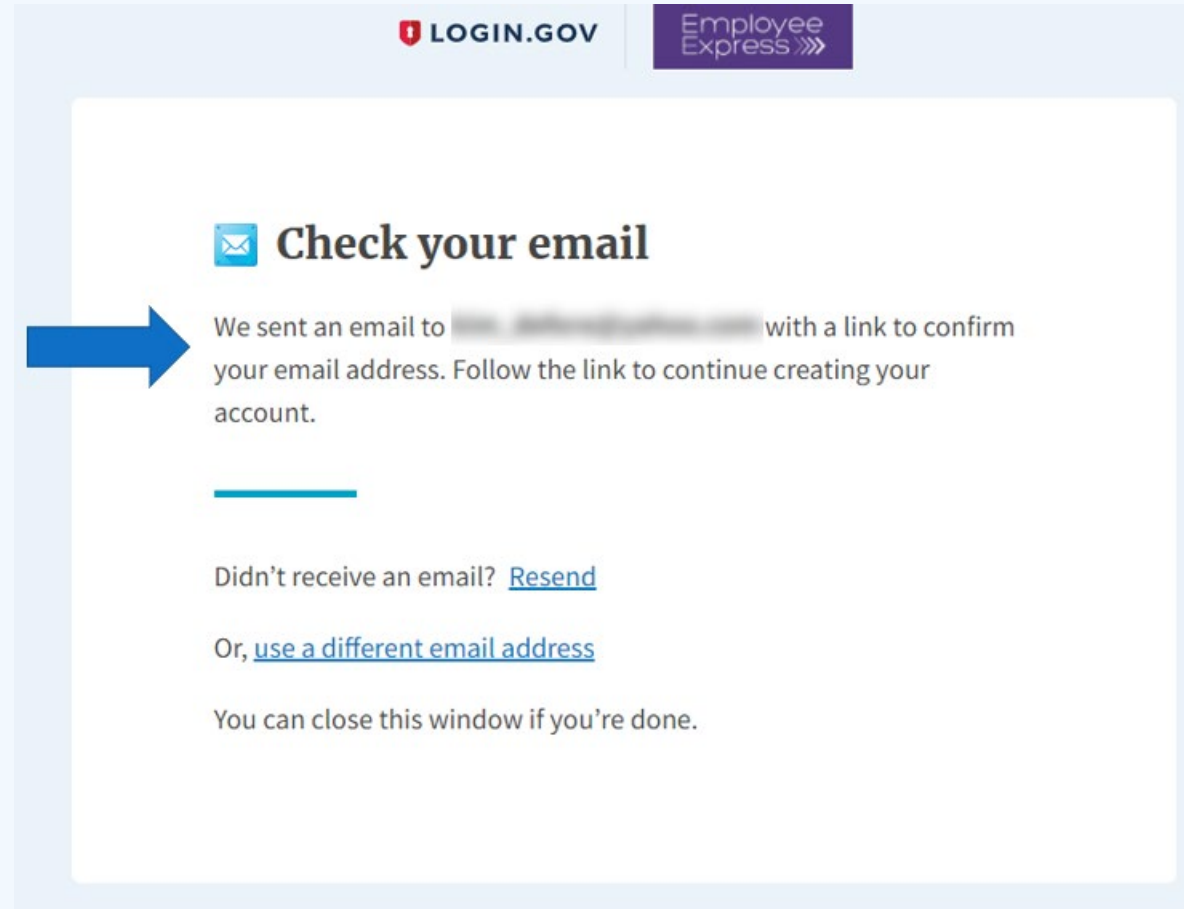


Create a Login.gov Account

Login.gov sends you an email with a confirmation link.



Employee Express

The new way of signing in

Two methods to sign into EEX

Employee Express >>>

Welcome to Employee Express

Page Help | Submit Help Request

System Notifications

Announcements

Sign In Update

Employee Express accounts are currently only available using an agency-issued PIV Smartcard.


If you don't currently have a PIV Smartcard and you need immediate assistance to complete an Employee Express-related action, please contact your agency's payroll provider. If you need information about how to do so, please contact your HR department. We will soon provide additional options for accessing your account.

Open Season

FEHB Open Season November 8 - December 13, 2021

Sign In

Sign in with PIV Card




Sign in with your PIV Smartcard

(Insert Card First)

OR

Sign in with Login.gov



[View a list of participating agencies.](#)

This U. S. government system is to be used by authorized users only. Information from this system resides on computer systems funded by the government.

The data and documents on this system include Federal records that contain sensitive information protected by various Federal statutes, including the Privacy Act, 5 U.S.C. § 552a.

All access or use of this system constitutes user understanding and acceptance of these terms and constitutes unconditional consent to review, monitor, record, audit and take action by all authorized government and law enforcement personnel.

Unauthorized user attempts or acts to (1) access, view, upload, change, or delete information on this system, (2) modify this system, (3) deny access to this system, (4) accrue resources for unauthorized use or (5) otherwise misuse this system are strictly prohibited. Such attempts or acts are subject to action that may result in criminal, civil, or administrative penalties.

Signing in with Login.Gov

If you select
Login.gov





EEX_MFA is using Login.gov to allow
you to sign in to your account safely
and securely.

Email address

Password

☐ Show password

Sign in

Create an account

If YOU have an EXISTING Login.gov
YOU can use that account and do
not have to create a new account.
Simply enter that account and sign
in.

You will be directed to the
“Create An Account” page

Click “Create an account”



Create your account

Enter your email address


Select your email language preference

Login.gov allows you to receive your email communication in English, Spanish or French.

☒ English (default)

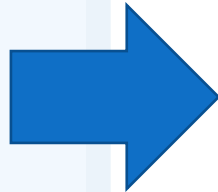
☐ Español

☐ Français

☐ Check this box to accept the Login.gov [Rules of Use](#) 

Submit

Enter you Email
Address



Select your email
Language Preference



Be sure to check the
box "Accept the
Login.gov Rules of Use"



Then click "Submit"





Check your email



We sent an email to **kim_defore@yahoo.com** with a link to confirm your email address. Follow the link to continue creating your account.

Didn't receive an email? [Resend](#)

Or, [use a different email address](#)

You can close this window if you're done.

You will receive an email to the email address you entered for your Login.gov account set-up

Confirm your email

Thanks for submitting your email address. Please click the link below or copy and paste the entire link into your browser. **This link will expire in 24 hours.**

This link is only good for 24 hours

Confirm email address

https://idp.int.identitysandbox.gov/sign_up/email/confirm?_request_id=6736e1de-2ea2-4b58-9c25-9f3fd2643426&confirmation_token=bF2oyCmy2e8yit5KqcqW

Please do not reply to this message. If you need help, visit www.login.gov/help

You will need to confirm your email by clicking on the blue "Confirm Your Email" box

You will now create
a Password for the
Login.gov account
you set-up



Click “Continue”



LOGIN.GOV

Employee
Express

✓ You have confirmed your email address

Create a strong password

It must be at least 12 characters long and not be a commonly used password. That's it!

Password

☐ Show password

Password strength: ...

Continue

Password safety tips

+

[Cancel account creation](#)

Please choose only one authentication method. (Phone was selected for this example)



LOGIN.GOV

Employee Express

Authentication method setup

Add a second layer of security so only you can sign in to your account.

i Keep this information safe. You will be locked out and have to create a new account if you lose your authentication method.

Select an option to secure your account:

☐ **Security key**

Use a security key that you have. It's a physical device that you plug in or that is built in to your computer or phone (it often looks like a USB flash drive).
Recommended because it is more phishing resistant.

MORE SECURE

☐ **Government employee ID**

Insert your government or military PIV or CAC card and enter your PIN.

MORE SECURE

☐ **Authentication application**

Get codes from an app on your phone, computer, or tablet. Recommended because it is harder to intercept than texts or phone calls.

SECURE

☐ **Phone**

Get security codes by text message (SMS) or phone call. Please do not use web-based (VOIP) phone services.

LESS SECURE

☐ **Backup codes**

We'll give you 10 codes. You can use backup codes as your only authentication method, but it is the least recommended method since notes can get lost. Keep them in a safe place.

LEAST SECURE

Continue

[Cancel account creation](#)

Select "Continue"





Send your security code via text message (SMS) or phone call

We'll send you a security code **each time you sign in**.

Message and data rates may apply. Please do not use web-based (VOIP) phone services.

Phone number

Example: (201) 555-0123



How should we send you a code?

You can change this selection the next time you sign in. If you entered a landline, please select "Phone call" below.

☒ Text message (SMS)

☐ Phone call

[Mobile terms of service](#)

Send code

Type in phone number



Click Text message or
Phone call



Click "Send code"



Enter your security code

We sent a security code to **+1 303-910-8906**. This code will expire in 10 minutes.

One-time security code

Submit

 [Get another code](#)

☒ Remember this browser

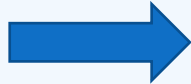
Entered the wrong phone number? [Use another phone number](#)

[Choose another option](#)

Enter your one-time
Security Code



Click "Submit"



✓ A phone was added to your account.



You are now signing in for the first time

We'll share this information with **Employee Express**:

✓ **Email address**

d [redacted] bc.doi.gov

Employee Express will only use this information to connect to your account

Agree and continue

Click "Agree and Continue"



You will now tie the Login.gov account to your EEX Account

You are done creating your Login.gov account.

Now you are going to Register your Login.gov account to Employee Express.

Enter your full SSN

Enter DOB as Shown



Register Your Account

Employee Express will need some identifying information from you to establish your account. If the information you enter does not match what is on file, you will have to contact your servicing personnel or payroll office.

*Full SSN

*Date Of Birth

MM/DD/YYYY

* Required Field

Continue

Cancel

A Security code will be generated and sent to you to confirm your identity

Make your selection





Employee Express >>>

Home

Delivery of Security Code

Employee Express can deliver your security code to the home address on file or to the email address on file. Select which method below you wish to receive your security code:

Email to:

ke*****dl@test.gov

Postal Mail:

1465 *****
***** , ***** 96019

Enter the Security Code
sent via email or postal
mail



Employee
Express >>>

Home

Registration (Part 2)

After 14:19 minutes you will be redirected back to the sign in page.
You were sent an Employee Express Security Code. Please enter the security code below to complete your sign-in.

*Security Code

* Required Field

Continue

You are in your Employee Express Account

You are now
in your
account using
Login.gov

The screenshot displays the Employee Express web application interface. At the top, there is a navigation bar with the 'Employee Express' logo, a 'Home' link, and a 'Log Out' button. A left-hand sidebar contains a 'Payroll / Personnel' section with a list of links for managing various account details. The main content area is titled 'Earnings and Leave Summary' and includes a disclaimer about the employee's responsibility for verifying the accuracy of the statement. It also shows the last login time. A summary box on the right, dated Thursday, October 14, 2021, provides key financial and leave figures.

Employee Express Home Log Out

Payroll / Personnel

You may view or change the following payroll-personnel information using Employee Express

- Direct Deposit
- Disability Update
- Ethnicity and Race Indicator
- Federal Employees Health Benefits
- Federal Tax (W4)
- Financial Allotment
- Health Savings Allotment
- Home Address
- State Tax
- Thrift Savings Plan/Roth
- W-2 Hard Copy On/Off
- 1095-C Hard Copy On/Off

Miscellaneous

Earnings and Leave Summary

The employee is responsible for verifying the accuracy and correctness of the Earnings and Leave Statement and reporting any errors in a timely manner.

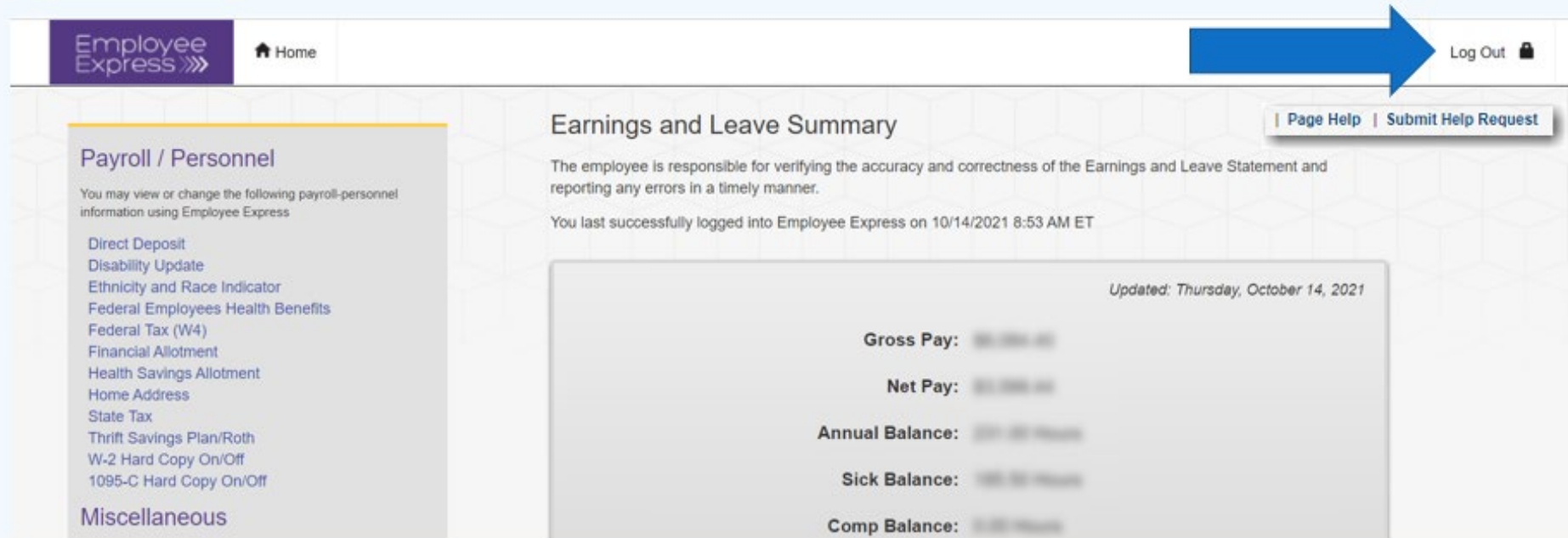
You last successfully logged into Employee Express on 10/14/2021 8:53 AM ET

Page Help | Submit Help Request

Updated: Thursday, October 14, 2021

Gross Pay:	\$5,385.00
Net Pay:	\$3,385.00
Annual Balance:	201.00 Hours
Sick Balance:	100.00 Hours
Comp Balance:	0.00 Hours

Always click the log out link to close your Session and Protect your data



The screenshot shows the Employee Express web application. The top navigation bar includes the 'Employee Express' logo, a 'Home' link, and a 'Log Out' link with a lock icon. A large blue arrow points to the 'Log Out' link. Below the navigation bar, the main content area is titled 'Earnings and Leave Summary'. It includes a disclaimer about verifying the accuracy of the statement and a login timestamp. A sidebar on the left lists various payroll and personnel options. A summary box on the right displays financial and leave balances, updated on Thursday, October 14, 2021.

Employee Express Home

Payroll / Personnel
You may view or change the following payroll-personnel information using Employee Express

- Direct Deposit
- Disability Update
- Ethnicity and Race Indicator
- Federal Employees Health Benefits
- Federal Tax (W4)
- Financial Allotment
- Health Savings Allotment
- Home Address
- State Tax
- Thrift Savings Plan/Roth
- W-2 Hard Copy On/Off
- 1095-C Hard Copy On/Off

Miscellaneous

Earnings and Leave Summary

The employee is responsible for verifying the accuracy and correctness of the Earnings and Leave Statement and reporting any errors in a timely manner.

You last successfully logged into Employee Express on 10/14/2021 8:53 AM ET

Page Help | Submit Help Request

Updated: Thursday, October 14, 2021

Gross Pay:	\$6,386.40
Net Pay:	\$5,386.40
Annual Balance:	221.25 Hours
Sick Balance:	100.00 Hours
Comp Balance:	1.00 Hours