# Tax Documents Now Available for 2021

**Your 2021 W-2 is now available in Employee Express (EEX). Even if you have your W-2 mailed to you, you can view, print and download it from Employee Express now.**

If you elected to have an electronic W-2, we will not mail a hard copy. It is your responsibility to access Employee Express for your W-2. If you did not elect to have an electronic version, you will receive a hard copy after January 24, 2022.

## Switch to Electronic W-2 for Next Year

[Employee Express](https://www.employeeexpress.gov/) allows active employees to access their Form W-2 electronically. If you would like to change your election from a printed and mailed hard copy to an electronic version, follow these three easy steps:

1. Log in to Employee Express
2. Click on W-2 Hard Copy On/Off
3. Change your “W-2 Statement Hard Copy” to Off

If you elect the electronic W-2, you agree and acknowledge that you will obtain your Form W-2 directly from EEX and a hard copy will not be mailed to you. (Employees who separate will automatically receive a hard copy by mail.)

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## Resources

* [Employee Express Access](https://www.employeeexpress.gov/)
* [Employee Express Page on IBC Customer Central](https://ibc.doi.gov/HRD/employeeExpress)
* [Assistance with Employee Express User IDs and Passwords](https://www.employeeexpress.gov/Contact)

## Questions

* For assistance with Employee Express login procedure, please submit a help desk request by clicking on the “Submit Help Request” link located in the top right hand corner of the Login page on the [Employee Express](https://www.employeeexpress.gov/) website.
* For all pay and leave related questions, please contact the [Customer Support Center](https://www.doi.gov/ocio/customers/csc).