



U.S. General Services
Administration



GO.gov® All Agency Meeting

June 24, 2026

Housekeeping



This meeting is being recorded.



Slides and other resources will be posted on Connect.gov



Q&A:

- You can submit questions via the Q&A feature at any time.
- We'll pause for brief Q&A breaks throughout.
- Questions will focus on the topic(s) just presented.
- If we don't get to your question during the meeting, it will be addressed in follow-up afterwards

To submit a question: Open the Q&A feature from your Zoom toolbar. If you don't see it right away, click the three dots ("More") on the toolbar and select Q&A.

Q&A Function

Click on the “Q&A” button at the bottom of your screen. You may need to “hover” or click on your screen in order for that option to appear.



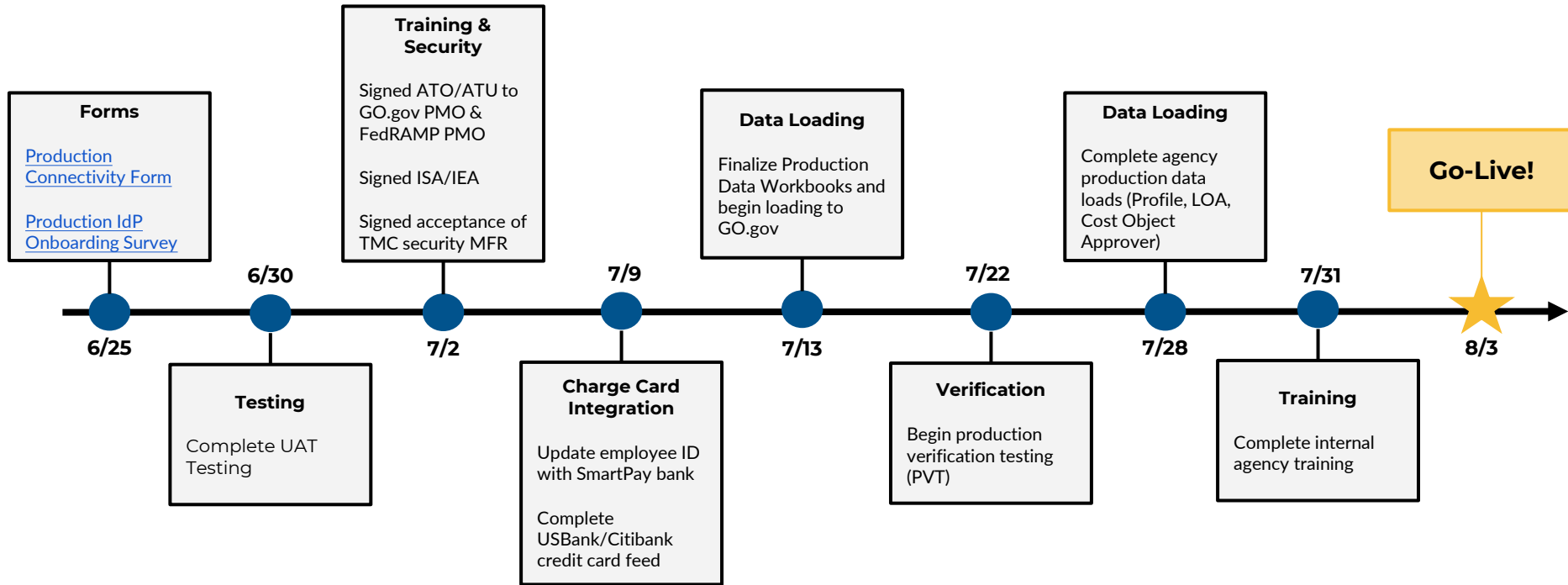
AGENDA

Welcome	Liz Barnaby
Agency Look Ahead	Stephanie Bingham
New User and LOA Feature Demo	Robin Lucas
WalkMe Demo	Nicole August
Sustainment	Dana Harmon
Testing	Vicky Niblett
Financial Management	Vicky Niblett
Security	Jacob Parcell
Travel Management Company	Mike Salter
G-Invoicing	Stephanie Bingham
Governance	Liz Barnaby
Agency Spotlight: Department of Commerce	April Banks & Trinette Boyd
Connect.gov Highlights	Brian McAuliffe
Next Steps & Closing Remarks	Liz Barnaby

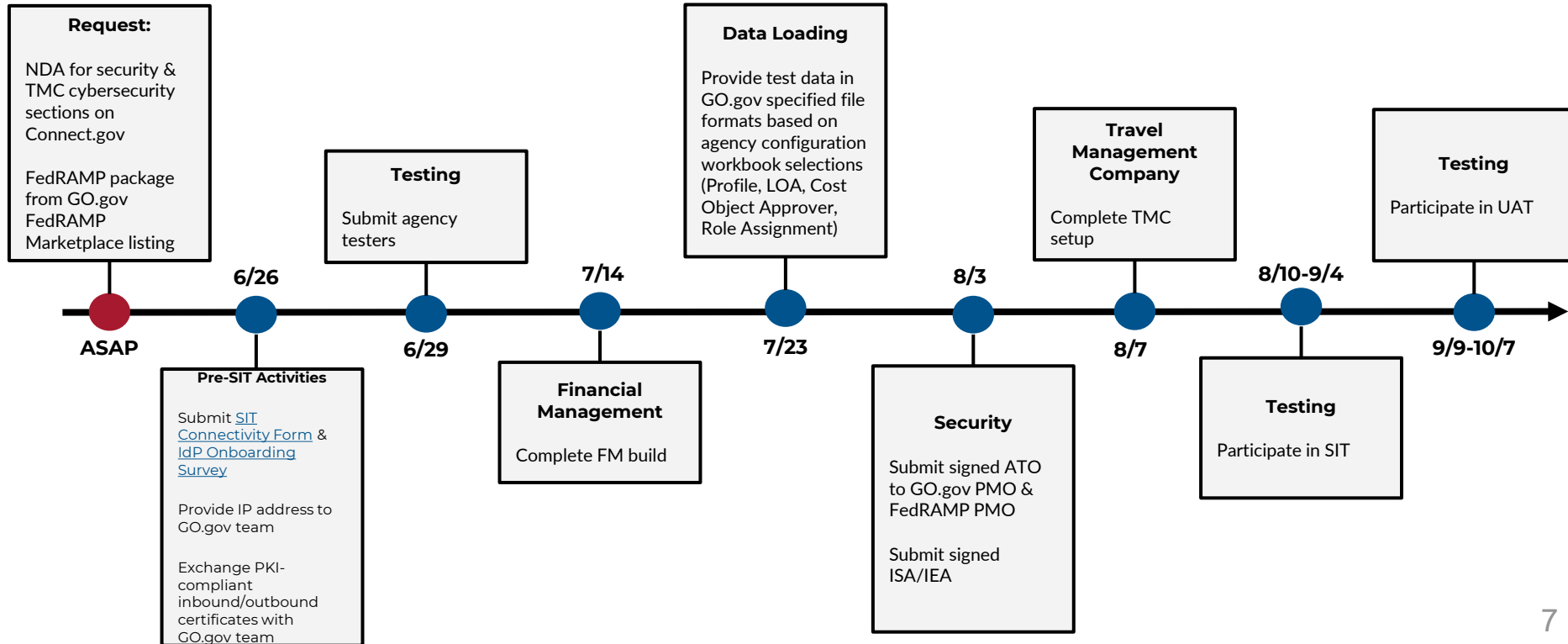
Agency Look Ahead

Stephanie Bingham

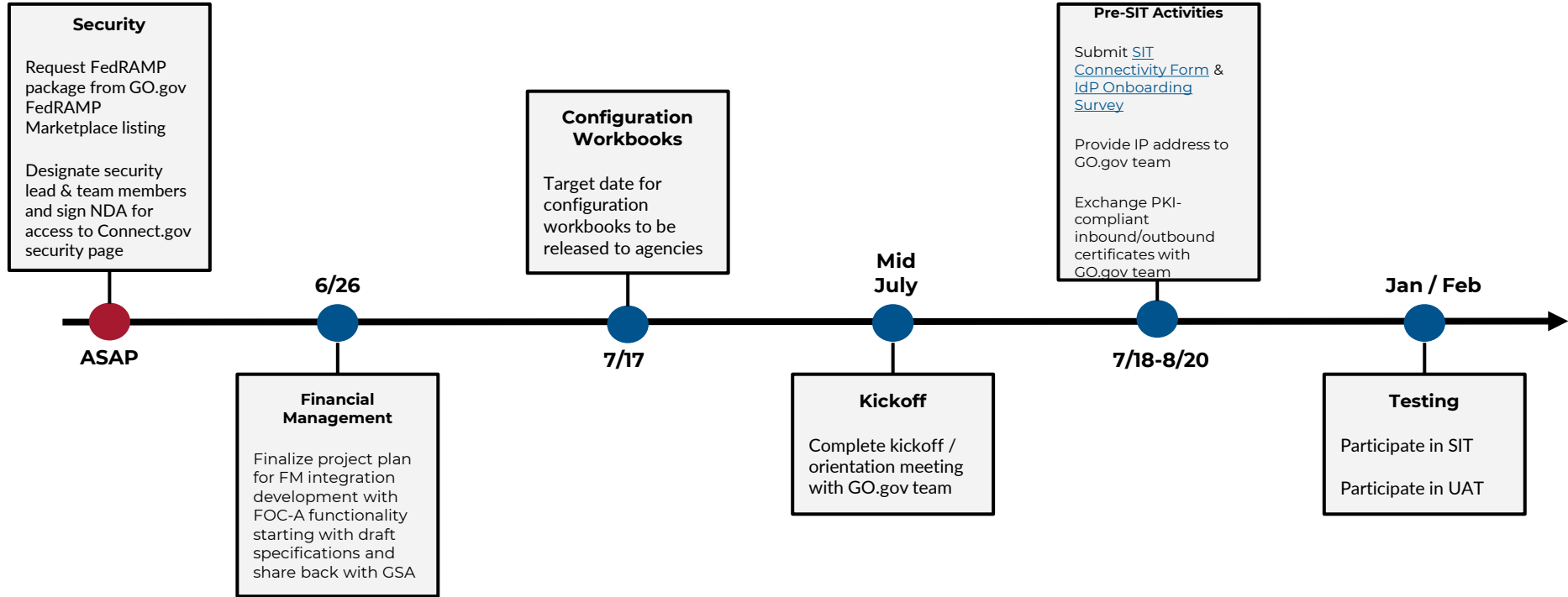
FOC-A Wave 1: What to Expect Next



FOC-A Wave 2: What to Expect Next



FOC-B: What to Expect Next



New Training Environment Coming Soon

A new Concur training environment launching **August 28**

- This Concur-only environment is configured with the standard GO.gov configuration aligned to the FOC-A Wave 1 release
- Serves as a 'sandbox' and production training environment
 - Training environment/sandbox for all agencies
 - Can help FOC-B agencies make configuration decision
 - Review booking travel and filing expense report workflows
 - Reservations auto cancel after 4 hours
 - Does not have any integrations (no LOAs, no FM, etc.)



We will distribute access instructions closer to launch date

New User and LOA Feature Demo

Robin Lucas

New User and LOA Features

Starting with the FOC-A Wave 1 release on **August 3**, Administrators can use the GO.gov self-service portal to:



Create new users



Create or update Lines of Accounting (LOAs)

Benefits



Quicker and easier for agencies to add users and manage LOAs



Features are available 24/7, offering greater flexibility and convenience

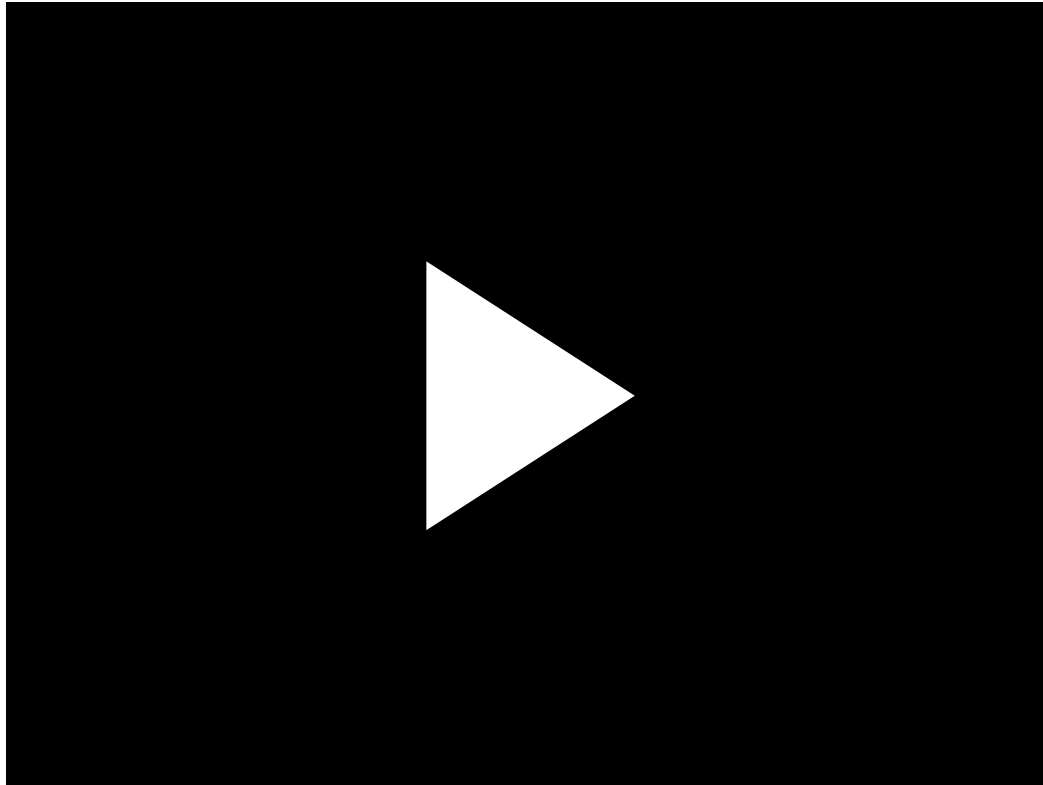
New User and LOA Feature Demo



WalkMe

Nicole August

WalkMe Demo



Sustainment

Dana Harmon

Service Desk Metrics - April 2026

April Service Incident Ticket Overview

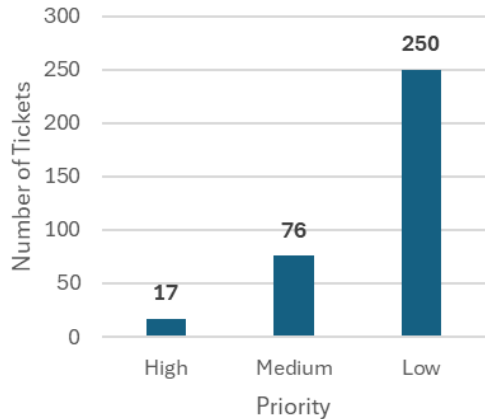
343: Tickets opened

354: Tickets closed

12.5 hours: Average ticket resolution time

Overview of Tickets by Priority

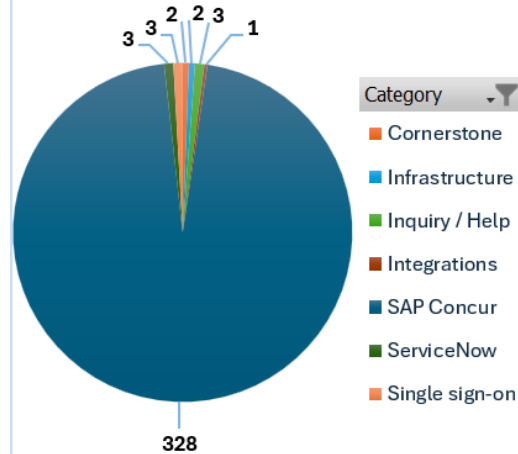
Count of Priority



Priority ▾

Number of Tickets by Area

Count of Category

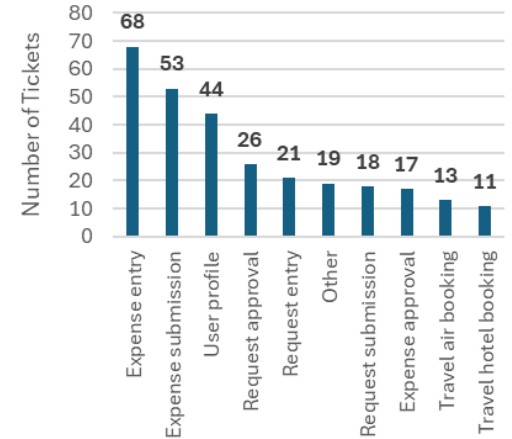


Category ▾

- Cornerstone
- Infrastructure
- Inquiry / Help
- Integrations
- SAP Concur
- ServiceNow
- Single sign-on

Top 10 Incident Areas

Count of Subcategory



Subcategory ▾

Incident Area

Service Desk Metrics - May 2026

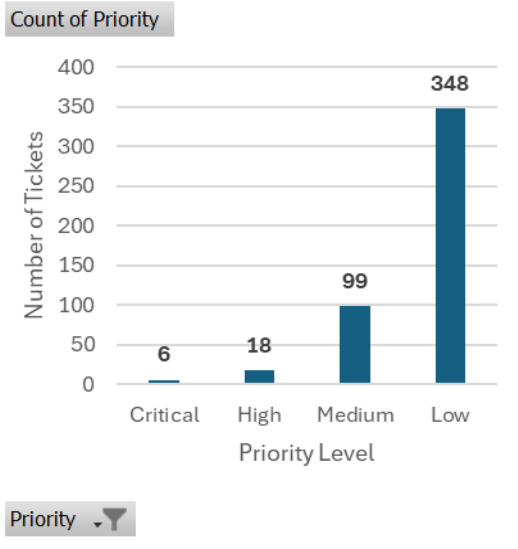
May Service Incident Ticket Overview

471: Tickets opened

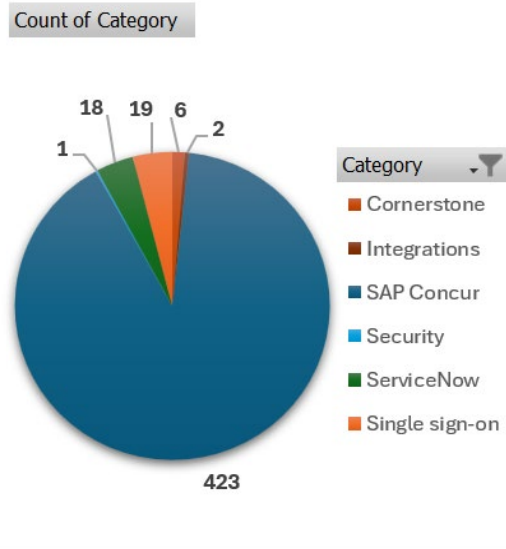
401: Tickets closed

8 hours, 7 minutes: Average ticket resolution time

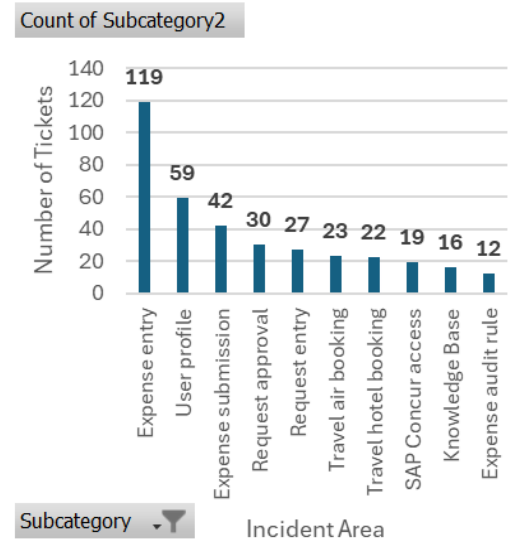
Overview of Tickets by Priority



Number of Tickets by Area



Top 10 Incident Areas



Release Schedule - 2026 Look Ahead

JULY 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
Independence Day Observed – Jul 3 (Fri)						

AUGUST 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
Labor Day – Sep 7 (Mon)						

OCTOBER 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Columbus Day – Oct 12 (Mon)						

NOVEMBER 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
Veterans Day – Nov 11 (Wed) Thanksgiving – Nov 26 (Thu)						

DECEMBER 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
Christmas Day – Dec 25 (Fri)						

KEY LEGEND	
●	Release Day (1st Wednesday & 3rd Wednesday)
◆	FOC-A Wave 1 & 2 Hypercare Support Release Dates
■	Federal Holiday

FOC-A WAVE 1 & 2 HYPERCARE SUPPORT RELEASE DATES			
◆	◆	◆	◆
Aug 12, 2026 (Wed)	Aug 26, 2026 (Wed)	Nov 11, 2026 (Wed)	Nov 25, 2026 (Wed)

For access to all release notes, please go to the [Release Notes](#) page on [Connect.gov](#).

5 Minute Q&A

Testing

Vicky Niblett

Testing Lessons Learned

FOC-A SIT LESSONS LEARNED

Script Specification

Specify applicable test steps when full test scripts do not apply to agency configuration settings.

Access & Assignments

Meticulously review access assignments to ensure testers have proper Jira/environment permissions.

Continuous Support

Continue offering multiple daily touchpoints (stand-ups, SME calls) to support agency testers.

IOC TESTING LESSONS LEARNED

Test Scripts

Provide more complete, end-state test scripts with earlier reviews.

Internal Testing

Conduct testing earlier, including load/performance and IV&V review.

Traceability

Improve Requirements Tracking Matrix (RTM) to test case traceability.

SIT vs UAT

Clarify phase differences and maintain focus.

Communication

Strengthen team coordination; reduce single points of failure.

Environments

Align and stabilize with clearer change control.

Agency Prep

More realistic prep time and earlier instructions.

FOC-A Wave 2 SIT and UAT Events

SIT Preparation Activities	Dates	Involved Teams
<input checked="" type="checkbox"/> Establish SIT SFTP Connection	June–August	Agency teams with GO.gov team support
<input checked="" type="checkbox"/> Prepare Data Import Templates		
<input checked="" type="checkbox"/> Conduct Data Load for Testing		

SIT & UAT Event Schedule	Dates	Involved Teams
<input checked="" type="checkbox"/> SIT Orientation Part 1	7/7/26	GO.gov team, IOC TMs, FOC-A Wave 1 & 2 TMs and Leads
<input checked="" type="checkbox"/> SIT Orientation Part 2	8/4/26	GO.gov team, IOC TMs, FOC-A Wave 1 & 2 TMs and Leads
<input checked="" type="checkbox"/> SIT Test Execution and Defect Resolution	8/10/26–9/4/26	GO.gov team, Agency test team, TMCs
<input checked="" type="checkbox"/> UAT Test Execution and Defect Resolution	9/9/26–10/7/26	GO.gov team, Agency test team, TMCs

FOC-A Wave 2 SIT Orientation Part 1 & Part 2

SIT Orientation Part 1 Goals:



Review SIT Objectives



Define SIT Scope



Establish Participation Expectations

SIT Orientation Part 2 Goals:



Review Jira



Review Confluence



Review Tricentis TOSCA

IOC and FOC-A Wave 1 Orientation and Testing Participation

IOC and FOC-A Wave 1 agencies **opting into** Wave 2 GO.gov features will participate in SIT (**Aug 10 - Sep 4, 2026**) and User Acceptance Testing (UAT) (**Sep 9 - Oct 7, 2026**).

If your agency **does not opt** into Wave 2 features, then your participation is optional.

Learn more about GO.gov testing in the Testing Handbook on [Connect.gov](#).

Financial Management

Vicky Niblett

Key FM Integration Dates - June 5, 2026 Update

Phase	Draft Specifications Published	Final Specifications Published	BIE Example Files Published	SIT	UAT	Release**
FOC-A Wave 1	Jan 27, 2026	March 25, 2026	April 15, 2026	May 11-29, 2026	June 1-30, 2026	Aug 3, 2026
FOC-A Wave 2	–	May 15, 2026	May 26, 2026	Aug 10 - Sept 4, 2026	Sept 9 - Oct 7, 2026	Nov 9, 2026
FOC-B Waves 1-3	June 5, 2026*	June 30, 2026***	July 23, 2026***	Jan 4 - Feb 1, 2027	Feb 2 - Mar 1, 2027	Spring 2027

*Draft FOC-B FM Interface Documentation

** Release is code deployment; agency onboarding may be different.

*** Notional Dates - Timing for these items is based on the most recent planning and is subject to change.

FM Special Session - Invite Coming Soon!



FOC-A Wave 1 Feature Review

- Advances
- LOA Load
- User Profile Load
- Auto Deobligation Utility



FOC-B Feature Review

- Group Travel
- Surge Blanket Travel



FOC-A Wave 2 Feature Review

- Conference Travel
- Individual Open Authorizations
- Cash Advance Receivable
- Local Authorizations
- Job Status for User Profile and LOA



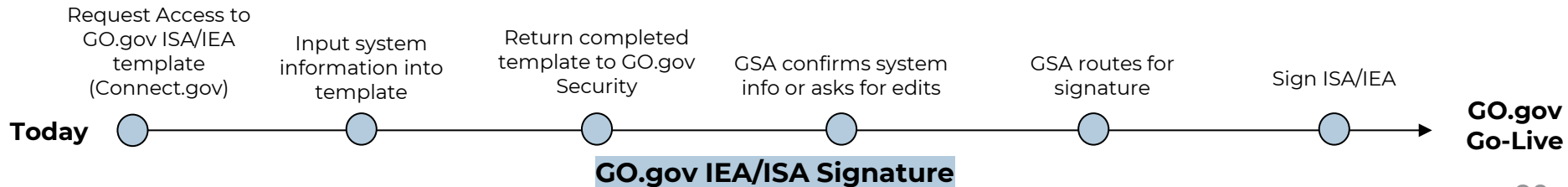
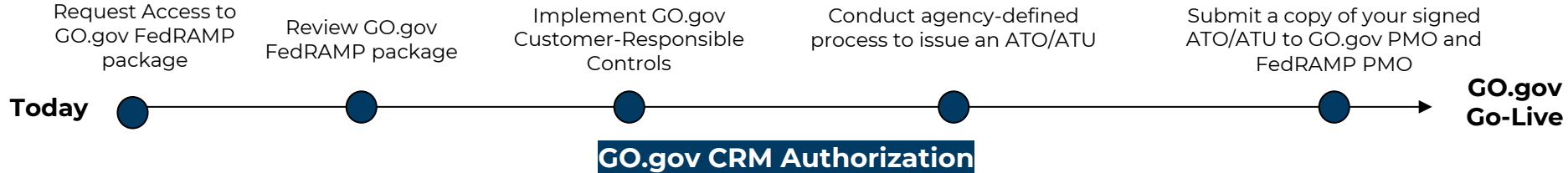
FOC-A Wave 1 Lessons Learned

Security

Jacob Parcell

Authorization Steps

*** Note:** You can and should begin this work immediately. We encourage you to provide your documentation to the GO.gov team as soon as possible



How To Access the GO.gov FedRAMP Package

Verify on the FedRAMP Marketplace

Confirm “FedRAMP Certified” status and Package ID FR2607452240 at fedramp.gov/marketplace.

Complete the FedRAMP Package Access Request

Complete the FedRAMP Package Access Request Form + NDA.

Coordinate with your CISO, AO, or authorized delegate for signature.

Submit to the FedRAMP PMO

Email package-access@fedramp.gov and wait for the FedRAMP PMO to validate and grant access.

Receive and Review

Download the full authorization package from the FedRAMP secure repository and begin your review.

GO.gov CRM Authorization Submission

- **Complete Authorization Memo to authorize use of the GO.gov platform**

Authorizing Officials are able to use FedRAMP's standard ATO letter template if needed.

- **Email the signed ATO to the GO.gov Program Office Security Team***

Send to gogov.security@gsa.gov

- **Copy the FedRAMP PMO**

cc: ato-letter@fedramp.gov — this notifies the FedRAMP PMO and is required.

- **Receive permanent package access**

Your agency is recorded as a customer and gains ongoing access for continuous monitoring.

*Follow agency policy for emailing CUI (if applicable)

IEA / ISA

- The **IEA** is a **REQUIRED** document that governs the relationship regarding the system-to-system connection between a GO.gov customer agency and GSA.
- [IEA Template](#) is posted on the [IEA page on Connect.gov](#) (NDA needed, contains CUI)
 - Complete your system information (indicated with blue text)
 - Return to gogov.security@gsa.gov*
 - GSA will review the inputs and either return to you for corrections/clarifications or route for signatures

Agencies that require a **VPN Tunnel** will use an **ISA**. We have already identified and communicated with agencies who will require an ISA to connect to GO.gov.

*Follow agency policy for emailing CUI (if applicable)

Travel Management Company

Mike Salter

TMC Authorization and Agency Options

GSA TMC Security Strategy

GSA's CISO will issue a Memorandum for the Record ([MFR](#)) to each awarded TMC. The MFR will record that the approval package provides sufficient evidence that CUI is appropriately protected by the Nonfederal System and **authorize** the TMCs.



Recommended Agency Approach

Agency **inherits** GSA MFR in alignment with OMB A - 130 "Managing Information as a Strategic Resource" and 02/2026 CISO Council Briefing

Acceptance of MFR Example available on [Connect.gov](#)

Reminder! NDAs are required to access CUI Information.

Optional

Issue ATU for Customer Responsible Controls

ATU example available on [Connect.gov](#)

TMC Authorization Process

- After reviewing the appropriate TMC cybersecurity package on connect.gov, determine authorization path and notify the GO.gov Security PMO at gogov.security@gsa.gov
 - a. If you are choosing to do something other than accept the MFR (ATU, etc.), please let the PMO know as soon as possible at gogov.security@gsa.gov.
- Send signed TMC Authorization (Acceptance of MFR) to gogov.security@gsa.gov
 - a. Follow your agency policy for emailing CUI (if applicable)
- **Production data cannot be loaded without a TMC Authorization**
 - a. Dummy data is used for SIT & UAT

TMC Acquisition Status

Completed/Awarded

- Group 1 BPA awarded to Duluth Travel and CI Travel
- Group 2 BPA awarded to ADTRAV, CWTSatoTravel*, Omega World Travel, and Travel Incorporated

Upcoming/In-Progress

- Group 1 FOC-B agencies over the SAT** held Oral Presentations June 16, 2026
- Group 2 Civilian Agency Oral Presentations scheduled for the 2nd and 4th weeks in July
- DOJ Oral Presentations held June 17th and 18th
- DOS Oral Presentations held this week
- DHS Oral Presentations scheduled for August 2026

*An AmexGBT Company **Simplified Acquisition Threshold

TMC Award Status: FOC-A

FOC-A (Wave 1) Aug 3, 2026 Go-Live			
	Agency	Group	TMC
1	AbilityOne	1	Duluth
2	DFC	1	Duluth
3	EXIM	1	CI Travel
4	DOJ #1	3	CWT
5	NASA #1	2	ADTRAV
6	TREAS-BFS Customers (10) Non-TREAS BFS Customers (34)	IOC	ADTRAV / CI Travel

FOC-A (Wave 2) Nov 9, 2026 Go-Live			
	Agency	Group	TMC
1	SSA	1	CI Travel
2	Smithsonian (SI)	1	CI Travel
3	USHMM	NA	Duluth
4	DOE	1	Travel Inc
5	DOE - BPA	1	Travel Inc
6	DOE - WAPA	1	Travel Inc
7	DOT #1	NA	ADTRAV
8	OPM	NA	ADTRAV
9	SEC	NA	DTI
10	USDA #1	2	ADTRAV
11	DOJ #2	3	TBD
12	DOS #1	3	TBD
13	NASA #2	2	ADTRAV

TMC Award Status: FOC-B

FOC-B Wave 1 March 29, 2027			
Agency		Group	TMC
1	EEOC	1	TBD
2	DOC-USPTO	1	Duluth
3	USAGM	3 - DOS	TBD
4	PBGC	1	CI Travel
5	NGA	1	CI Travel
6	NSF #1	1	TBD
7	DoEd	1	Duluth
8	DOT ESC (6)	NA	ADTRAV
9	TREAS-IRS #1	2	TBD
10	DOT #2 (FAA)	NA	ADTRAV
11	USDA #2	2	TBD
12	DOJ #3	3	TBD
13	DOS #2	3	TBD
14.1	DHS CBP	2	TBD
14.2	DHS TSA		TBD
15	VA (all)	2	TBD
16	DOI (all)	2	TBD

FOC-B Wave 2 April 26, 2027			
Wave 2		Group	TMC
1	NRC	1	TBD
2	RRB	1	CI Travel
3	FERC	1	CI Travel
4	LOC (incl GAO)	NA	TBD
5	NSF #2	1	TBD
6	DOI IBC (15)	2	TBD
7	SBA	1	ADTRAV
8	DOC	2	TBD
9	EPA	2	TBD
10	TREAS-IRS #2	2	TBD
11	DOL (all)	2	TBD
12	DOJ #4	3	TBD
13	DOS #3	3	TBD
14	HHS (all)	2	TBD
15.1	DHS USSS	2	Omega
15.2	DHS FEMA		TBD

FOC-B Wave 3 May 24, 2027			
Wave 3		Group	TMC
1	FCC	1	Duluth
2	TREAS-IRS #3	2	TBD
3	DOS #4	3	TBD
4.1	DHS USCG	2	TBD
4.2	DHS ICE		TBD
4.3	DHS CISA		TBD
4.4	DHS FPS		TBD
4.5	DHS HQ		TBD
4.6	DHS S&T		TBD
4.7	DHS USCIS		TBD
5	DOJ #5	3	TBD

Alaska Intrastate Support

We will award specialized support services for travel within Alaska as a Separate Single Award BPA

Ordering Process

- Agencies will place call orders off the Alaska BPA
- GSA will be the CO and the Agency will serve as the COR
- Known Agency Customers
 - USCG, VA, TSA, DOI, HHS, USDA, EPA, DOE

Example Services

- Alaska Marine Highway Booking
- Bush Pilot Reservations
- Uncommon Travel Means (e.g., dog sleds)

Timeline

**Awarded no later than
March 2027**

Agencies must continue to use ETS2 until the award is finalized.

5 Minute Q&A

G-Invoicing/SAF Update

Stephanie Bingham

G-Invoicing Activities Paused

G-Invoicing efforts have been put on hold while we ensure our resources are dedicated to the critical path to deployment.

- G-Invoicing Office Hours canceled for the near future
- Anticipate resuming Office Hours and G-Invoicing EZ effort in mid-2027
- Will provide an update on FY27's SAF at August All Agency meeting

Governance

Liz Barnaby

Continuous Improvement (CI) Requests

Submit continuous improvement requests to your CEM by agency travel/transition managers. Requests undergo a governance process for intake, review, and assessment to determine accepting, deferring, or denying)

- ✓ **Enhancements**
- ✓ **New Standard Reports**
- ✓ **Policy/Regulatory Changes**
- ✓ **Training / Org. Change Management**
- ✓ **Knowledge Base Articles**

Active Governance CI Items

CONTINUOUS IMPROVEMENT REQUEST TRACKER

[Home](#)[Meetings](#)[Resources](#)[Agency Transition Toolkit](#)[TMC Transition](#)[Governance](#)[Security](#)

Overview

GSA's [GO.gov](#) (previously ETSNext) PMO, in partnership with IBM as the managed service provider, will provide an enterprise-wide, shared Travel & Expense service that streamlines the user experience while minimizing transition costs and risks. The GO.gov vision is making travel and expense easier, everywhere, every time. Integral to the success of GO.gov is establishing GSA as a trusted partner to agencies. In creating this relationship, GSA is formulating a governance process that strives to be efficient, easily understood and results in decisions that are documented and provide transparency.

Voice of the Customer in Governance:

Feedback from customer agencies is critical. GO.gov will complete 1 of the following 3 activities: incorporate your feedback or place it in the GO.gov backlog for future consideration or resolve it directly with the

Active Continuous Improvement Requests

Name	Description	Status
GR-31: One-page printable Request & Expense Report	Create a streamlined (1 page) printable version of the Request and Expense Report for invitational and senior executive review users.	Intake
GR-30: Lock "Expense Report Type" field on expense report header	Lock the "Expense Report Type" field on the expense report header when a report is created from an approved request	Pre-Assessment
GR-29: Adding Approval Confirmation Pop-up Message	Add a pop-up confirmation window for approvers when they approve Requests and Expense Reports	MSP Assessment
GR-28: Expense Report Print Form Reconfiguration Request	Move the "Distributions" section of the expense report print form from the bottom of the page to the top to improve usability.	Closed, Post-Final Decision, Details Needed
GR-27: Custom Exchange Rates File	Ensure loading custom exchange rate files align with DOS standards	Closed

Common Configuration: Reason Codes

Agency Need: Some agencies use private funding to pay for airfare. GO.gov requires a justification for non-CPP fare flights. No applicable reason/code is currently available.

Request: Create additional reason/code options to justify when a City Pair Program (CPP) airfare is not selected.

Current codes

- **C1** - No space available
- **C2** - Use would increase total trip cost
- **C3** - Contractor's flight schedule inconsistent with explicit agency policies to travel during working hours
- **C4** - Non-contract carrier offers a lower fare to the general public
- **C5** - Cost effective ground transportation is available and consistent with mission requirements

Codes under consideration

- **C6** - Traveler not eligible for CPP Fare
- **C7** - Funding Source not eligible for CPP Fare

What other reasons or codes do agencies need?

Agency Spotlight: Department of Commerce

Department of Commerce



15 Bureaus

- Census
- Bureau of Economic Analysis Bureau of Industry and Security (BEA)
- Economic Development Administration (EDA)
- International Trade Administration (ITA)
- Minority Business Development Agency (MBDA)
- National Institute of Standards and Technology (NIST)
- National Oceanic and Atmospheric Administration (NOAA)
- National Telecommunications and Information Administration (NTIA)
- National Telecommunications and Information Administration, FirstNet (NTIA-FIRSTNET)
- United States Patent and Trademark Office (USPTO)
- National Technical Information Service (NTIS)

GO.gov phase: FOC-B



Tips

- Engage stakeholders immediately
- Set expectations early
- Get to work, even if you don't have all the information

Department of Commerce: Working Group

Members

- Department of Commerce Travel Office
 - Director
 - Team Lead
 - 3 Travel Management Division Representatives
- 2 Representatives from each Bureau
- GO.gov CEM and CXM

Cadence

- Working Group initiated in Feb. 2026
- Meets monthly and bi-weekly
 - Weekly upon deadlines approaching


Topics

- Action items
- System feature and functions
- Platform demos
- Gap analysis
- Business process workarounds

Department of Commerce: Survey

Working Group Survey to collect:

1. Survey Monkey
2. Key Factors
3. Results

**Try our best features**
Add our most popular paid features to your survey! If you like them, just upgrade to a [paid plan](#). [See pricing](#)

Copy of GO.go Transition Workgroup - Survey #1

GO.gov Monthly Survey

The GO.gov platform consolidates travel booking and travel expense systems into one platform, unlike ETS2, which has two providers and individual agency management. It standardizes and streamlines operational processes, reduces manual tasks, and eliminates redundant government employee travel.

1. How familiar are you with the information thus far about GO.gov?

Very familiar

Somewhat familiar

Final Q&A

Connect.gov Highlights

Brian McCauliffe

WalkMe Fact Sheet

[WalkMe Fact Sheet](#)

This document provides an overview of the WalkMe feature on GO.gov. Includes background, images, benefits, and analytics information about the feature.



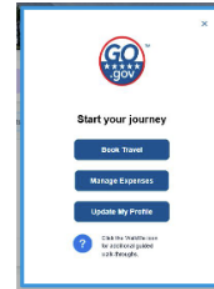
WalkMe Overview



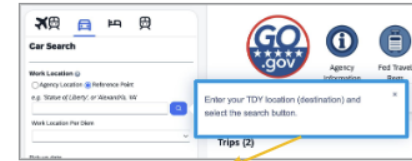
What is WalkMe?

WalkMe simplifies the user experience, guiding users in real-time, click-by-click. It uses on-screen prompts and analytics to help users learn and complete tasks quickly, reducing training needs and boosting adoption. This feature will deploy to GO.gov on **June 13, 2026**.

What does WalkMe look like?



When you log in to GO.gov, a WalkMe pop-up will appear. Select an option in the pop-up to quickly navigate to that section of the menu. You can also click "X" in the top-right corner to close WalkMe.



WalkMe prompts appear as you navigate the platform. Prompts guide you through the platform without leaving the page.

How does WalkMe benefit users?



Guides users through optimal process flows, **improving efficiency.**



Refreshes skills for infrequent GO.gov users.



Prompts guide you mid-process, so you don't have to leave the page.



As we make improvements to GO.gov, WalkMe **provides up-to-date instructions.**

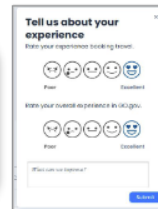
How does WalkMe use analytics to help users?

Platform Data

- WalkMe collects data on user interactions, engagement, and time spent in specific flows
- We take the user navigation data and identify patterns and challenges and create training materials.

Mini Surveys

- After completing key tasks, users see a pop up survey, allowing them to rate their GO.gov experience and offer feedback.
- This anonymous, real-time feedback informs future GO.gov enhancements and improvements.



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Features Overview

[GO.gov Features Overview FOC-A Wave 1](#)

A list of planned features for the FOC-A Wave 1 phase, including a brief overview of each feature and the benefits it delivers.

Note: Overviews for all waves are available on [Connect.gov](#)

Major Release	Feature	Overview	Benefit
FOC-A Wave 1 August 2023	Long-term travel-variable per diem rates	Enables Concur to calculate and apply long-term (extended stay) per diem reductions automatically based on Federal Travel Regulation (FTR) requirements.	<ul style="list-style-type: none"> Automates per diem adjustments for extended Temporary Duty (TDY) assignments Eliminates manual rate overrides Ensures compliance with federal long-term lodging and Meals and Incidental Expenses (M&IE) reduction policies.
	Additional routing capabilities	Enhanced routing logic for travel authorizations and vouchers, which allows Concur to support expanded federal approval requirements and conditional workflow paths.	<ul style="list-style-type: none"> Supports complex agency workflows Reduces rework Ensures Concur documents follow correct federal approval chains
	Crossing International Date Line (IDL)	Improves date and time handling in Concur itineraries when a traveler crosses the IDL, ensuring correct expense day allocation.	<ul style="list-style-type: none"> Ensures correct M&IE and lodging calculations Aligns with federal guidance for international travel
	Display tax exempt information	Allows the display of federal traveler tax-exemption status and state tax-exemption rules within the booking and expense workflows.	<ul style="list-style-type: none"> Assists travelers in presenting correct tax-exemption documentation Reduces incorrect tax charges Improves audit readiness
	Cash Advance: Advance interface transactions (exc. receivable / Billing Invoice)	Enables CO.gov to send Cash Advance transactions through the financial interface without generating a receivable or billing invoice in the agency's financial system.	<ul style="list-style-type: none"> Simplifies the Cash Advance process Reduces reconciliation steps Improves alignment with federal Financial Management (FM) system requirements
	Accounting reference data interface	Supports automated inbound loading of accounting codes and reference segments into CO.gov for expense and request allocation.	<ul style="list-style-type: none"> Ensures traveler access to current accounting elements Reduces manual data-entry errors Streamlines financial reconciliation
	User profile interface	Allows automated synchronization of user profile data - user roles, org assignments, and approval structures - into CO.gov.	<ul style="list-style-type: none"> Reduces administrative workload Keeps user data current Ensures correct routing and permission settings across CO.gov modules
	Nested Trips	Enhances CO.gov itinerary management to support multiple related travel segments (side trips, secondary TDYs) within a single parent trip.	<ul style="list-style-type: none"> Ensures accurate per diem calculations. Avoids duplicate documents. Supports complex federal travel scenarios
	Dual Lodging	Allows travelers to enter and justify two concurrent lodging expenses when federal travel regulations permit (e.g., mission required lodging or Permanent Change of Station transition scenarios)	<ul style="list-style-type: none"> Supports compliant reimbursement for dual lodging situations Eliminates the need for manual auditor adjustments
	Auto de-obligation utility	Provides automated removal of unused obligated funds in CO.gov after travel vouchers are processed or trips are canceled.	<ul style="list-style-type: none"> Reduces manual financial reconciliation Improves obligation accuracy Supports federal fiscal management requirements
Capture steps for notification of foreign travel	Allows CO.gov to document and track required federal notifications for foreign travel (e.g., security, ethics, country clearance).	<ul style="list-style-type: none"> Ensures compliance with agency foreign travel requirements Provides auditable documentation within the travel workflow 	
Reservation error checking & validation	Enhances CO.gov reservation process with additional validation rules to detect common booking errors before finalizing travel reservations.	<ul style="list-style-type: none"> Minimizes itinerary corrections Increases compliance with federal travel policy 	
Reasonable accommodations	Supports the capture and approval of reasonable accommodation needs within the travel booking and expense process.	<ul style="list-style-type: none"> Helps agencies meet accessibility requirement Ensures accommodations are documented, approved, and reimbursed properly 	
Form of payment exemption	Allows certain travel expenses to bypass standard Centrally Billed Account (CSA) / Individually Billed Account (IBA) rules when federal policy grants exceptions.	<ul style="list-style-type: none"> Supports compliance with special-case payment requirements Reduces manual adjustments to expense reports 	
Alternate ticketing workflows	Provides workflows in CO.gov to support alternative ticketing methods (e.g. non-refundable tickets, bypassing traditional ticketing approval for last minute ticketing)	<ul style="list-style-type: none"> Expands ticketing flexibility Supports mission-specific travel requirements while maintaining audit traceability 	
Non-award carrier warnings	Generates warning messages when travelers select transportation providers that are not part of government contract (City Pair) awards.	<ul style="list-style-type: none"> Improves compliance with the City Pair Program Reduces unauthorized carrier usage Assists travelers in selecting eligible fares 	
Travel policy items	Adds enhanced configuration options for federal travel policies within CO.gov, including updated rules, exceptions, and audit checks.	<ul style="list-style-type: none"> Improves policy enforcement Reduces manual auditing Ensures alignment with current federal travel regs 	
Report data visualization, customization, usage, & response time metrics	Expands CO.gov reporting tools with improved visualization options, customizable dashboards, and performance insights on reporting usage and system response times.	<ul style="list-style-type: none"> Enhances data analysis Supports agency reporting needs Improves operational insight into travel activities and system performance 	
Report scheduling	Adds automated scheduling options for CO.gov reports.	<ul style="list-style-type: none"> Reduces manual reporting work Supports compliance reporting cycles Increases accessibility of key travel metrics 	

Bold blue text denotes functionality that has an FM integration impact.

Note: Requirements and timing are based on the most recent planning and are subject to change.

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Cutover Calendar

FOC-A Wave 1 Cutover Calendar

The cutover calendar shows detailed timeline that lists all tasks and responsibilities needed to complete a smooth transition during go-live.

Monday	Tuesday	Wednesday	Thursday	Friday
June 15	16	17	18	19
	Agencies Receive Production Data Workbooks via Jira			Holiday
	Agencies Prepare Production Data Workbooks: (through Jul 10) - User Profiles - LOA - Cost Object Approvals - Role Assignments			
June 22	23	24	25	26
			Agencies Submit: - Production Connectivity Form - Production ASP Onboarding Survey	
June 29	30	July 1	2	3
			All Agency and TMC ATOs Complete	Holiday
July 6	7	8	9	10
Establish Single Sign-On - KIP (through Jul 31) ATO / Approval to Load Data	Establish SFTP and API Connection (through Jul 10)		USBank and Citibank Credit Card Feed Complete	
July 13	14	15	16	17
Agencies Conduct Full Data Load: (through Jul 28) - Lock User Profiles and Cost Object Approvals (optional) - GO.gov coordinates with agency to create CBA records in Travel Card Admin				
July 20	21	22	23	24
		TMC Ticketing Test (through Jul 31) Production Verification Testing (through Aug 2)		
July 27	28	29	30	31
Agencies Send Completed Role Assignment Workbook via self-service portal (ServiceNow)		Agencies Conduct Delta Data Load of Workbooks (through Jul 31)		Deadline for Agencies to Complete Final Production Data Loads (Profile, LOA, Cost Object Approvals) Production Readiness Review
August 3	4	5	6	7
FOC-A Wave 1 Go-Live Hypercare starts	USBank and Citibank Credit Card Feed Activated			
Contact us at gogov@gsa.gov Calendar Key: General FM Integration Security Testing Holiday For Government Use Only				

Next Steps & Closing Remarks

Liz Barnaby

Mark Your Calendars

Event	Date
FOC-A Wave 2 SIT Orientation: Part 1 IOC, FOC-A Wave 1, Wave 2 TMs and Test Leads	July 7
FOC-B Kickoff FOC-B Agencies	July 14 & 15
Senior Travel Official Council (STOC) Meeting By Invitation	July 16
FOC-A Wave 1 Go-live FOC-A Wave 1 Agencies	August 3
FOC-A Wave 2 SIT Orientation: Part 2 IOC, FOC-A Wave 1, Wave 2 TMs and Test Leads	August 4
GO.gov All Agency Meeting All Agencies	August 26

